

Board Meeting Minutes

American Go Association

Meeting Date and Time: September 19, 2021, 8:00 pm EDT/5:00 pm PDT

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Overview

Summary

In the September meeting, the AGA Board of Directors discussed a new organization chart, including confirming Chris Kirschner as the Executive Vice President of the AGA and Lisa Scott as VP of Events. Other staff changes included the appointment of Justin Teng as an At-Large Representative, following the resignation of Ted Terpstra. The board also heard a report on the Fair Play Policy, which is ready to be implemented for City League online play, as well as status updates on ongoing projects and committee work.

In Attendance

Current Board

Lisa Scott (Chair, Central Region)
Devin Frazee (Central Region)
Chris Kirschner (Western Region)
Les Lanphear (Western Region)
Stephanie Yin (Eastern Region)
Dan Ritter (Eastern Region)
[At-large seat vacant]

Guests

Steve Colburn
Eva-Dee Beech
Albert Yen

Officers and Presenters

Andy Okun (President)
Samantha Fede (Secretary)

Notable Motions and Decisions

1. Congress Board Meeting Minutes and Special August Board Meeting Minutes approved.
2. Fairplay rules and procedures for City League will be posted on the AGA website (publically available).
3. NAGF pro tournament was canceled (at Andy Okun's encouragement) due to COVID concerns.
4. New Organizational Structure Chart approved as a living document (no motion necessary), and posted to usgo.org.
5. Chris Kirschner appointed as Executive Vice President.
6. Lisa Scott appointed to the new position of VP of Events.
7. On September 20, 2021, Justin Teng appointed as At-Large Board Member to fill the remainder of Ted Terpstra's term.

Minutes

1. Call Meeting to Order

- Meeting called to order at 8:07pm EDT

2. Approval of Minutes

- Chris Kirschner moves to approve both sets of minutes from recent meetings, Dan seconds, unanimous approval. **Congress Board Meeting Minutes and Special August Board Meeting Minutes approved.**

3. President's Report

- Annual Topics
 - i. Annual Tournament Calendar
 - ii. Report on Games and Tournaments Played
 - iii. Report on Pro Play
- Fair Play Committee Update
 - i. Policy Status- Policy documents were circulated, primarily aimed to apply to City League as a pilot and then implemented more broadly. Devin Frazee: I generally think it looks good, and it's a living document, just that we may need to add more specifics about timelines for reporting. Andy Okun: These rules will be implemented/adapted for City League. [General support from the Board but members do not feel the need to specifically move to approve the documents.]
Fairplay rules and procedures for City League will be posted on the AGA website (publically available).
Board expresses appreciation to Josh Lee for leading the Fair Play document approval.
- Update on e-Go Congress (Lisa Scott)
 - i. Approx. 550 attendees. Successful. Prizes have gone out. Les Lanphear expressed some concerns about not being able to access the tournament; some discussion of email triaging during these big events.
- Update on COVID guidelines
 - i. Have increased strength of precautions recommended given Delta variant. Les Lanphear brings up indoor tournaments in CA, Chris Kirschner reminds the board that local conditions should influence tournament conduct, and what we're providing is guidelines.
 - ii. NAGF pro tournament was canceled (at Andy Okun's encouragement) due to COVID concerns, there has been some negative feedback. Andy Okun regrets not canceling it earlier because players had already incurred costs. The NAGF has agreed to pay some of the non-refundable costs (in the range of 500-1000) but there is one player who incurred much higher costs. Andy Okun reflects that it's not appropriate for the AGA to pay this cost, but is considering paying for it out of pocket. Asks for input from the board on this. Lisa Scott notes that the board should have been more

involved in this discussion of reimbursement earlier (although she notes that Andy did reach out to several board members less formally earlier)

- On-Going Topics from 2020-2021
 - i. Update on Rank Certificate Program
Nate Eagle and Jon Boley have been put in contact, Jon has time to work on it again, it needs to be updated.
 - ii. Update on Committee for Diversity and Inclusion
Had a bit of a hiatus, Julie Burrall has taken over as chair. KOMI program will be launched this year, Eva-Dee is working with the AGF for a PrideGo Go Congress sponsorship (future discussion on whether the AGA wants to partially fund it)
 - iii. Update on Privacy Policy
Steve Colburn and Chris Kirschner were working on a policy for Membership Manager users when looking at specific private data, a draft was at one point sent to Andy Okun.
- Update on Administrative Assistant Search
 - i. Andy Okun- we are looking at resumes, met with Lisa Scott & Samantha Fede and went through them, we are heading to the next stage of interviewing soon.

4. Ongoing Business

- Policy documentation-
Progress really hasn't been made, there is not really an owner, but policy really is in our purview. Andy Okun sent Lisa Scott the concordance created by Gordon Castanza, and these three policies are very important: Broadcast Sponsor Policy, Reciprocal Membership Policy, Written policy on Disaster Management

5. Discussion of Long-Term Goals and Priorities

- Chair and President Work August-September 2021
 - i. [Organizational Structure](#) (Lisa in consultation with Andy and Steve developed this). Some positions are currently filled, some are new and not filled. Per Chris Kirschner, some clarifications need to be made and some other small changes. Per Devin Frazee, job descriptions are also needed. Larger discussion about communications and spokespersons. (Detailed conversation may continue in executive session later in the meeting)
Chris Kirschner: I don't think the board needs to approve this per se. The executive can update or tweak it as needed.
Lisa Scott: This is a living document and should probably be revisited every so often.
Les Lanphear: It would be helpful if people currently in the position were listed.
Lisa Scott: That is outside of the scope of this document (it would become unreadable). But yes, we need to have this list and the list of previous holders of these positions. [Dan Ritter and Devin Frazee express interest in

having the titles and contact information publicly posted]. The major officers are already listed on the website with contact information, though a few title changes have happened. We may also need to update the website to improve accessibility.

Devin Frazee: Do new VP positions need to be approved?

Lisa Scott: Yes, in the sense that VP appointees need to be approved by the board, but not in the sense of the org chart in abstract. We will need to approve Chris Kirschner as EVP [VP of Planning is now rolled into EVP, Andrew Jackson former EVP steps aside for Chris to assume EVP], Lisa Scott as VP of Events [formerly Congress Coordinator], VP of Competition is currently vacant [formerly Tournament Coordinator].

Chris Kirschner: For the record, I do not see assuming EVP as heir apparent for President, and I would be happy to fill in if needed, but I would not want a permanent position as President.

Dan Ritter motions to approve **Chris Kirschner as EVP**, Devin Frazee seconds, 5-0 **approved** (Chris recuses himself)

Dan Ritter motions to approve **Lisa Scott as VP Events**, Devin Frazee seconds, 5-0 **approved** (Lisa recuses herself)

Les Lanphear: How many people are represented on our org chart? It's very large.

Lisa Scott: 24 or more, not counting EJ reporters and Congress folks.

ii. Treasurer Backlog

- Update- Lucas Baker (appointed in 2020) no longer has time for the position and has resigned. Andy Okun is checking for missed emails, we've also tried to identify ways to make the position easier and split into multiple positions, and we're trying not to let there be as big of a gap before we get a new person. (Assistant Treasurer to help with much day to day work). We have some ideas and names we're considering.
- Note that a backlog existed due to a lot of payments coming through for Congress/City League, and this is when the previous treasurer withdrew

iii. Workflows for various projects and positions

- Lisa Scott + Andy Okun have been working on developing more efficient workflows that will help reduce things being lost and people are less likely to burn out and we can retain volunteers and become a healthier organization.

o Status of Goals in the Strategic Plan

- i. Went through each project individually and provided status updates
- ii. Preliminary discussion for Strategic Plan updates

6. New Business

- o Discussion of replacement for Ted Terpstra (Executive Session)

- Chris Kirschner moves to enter into executive session to discuss issues of personnel, Les Lanphear seconds. Andy Okun & Samantha Fede will stay on for a few minutes, but guests will leave. Enter executive session at 9:52pm EDT.
- Devin Frazee moves to leave executive session, Dan Ritter seconds. Motion carries unanimously; executive session exited at 10:30pm EDT.
- Board Chair will contact specified individuals regarding filling the vacant board seat.

7. Adjourn

- Devin Frazee moves to adjourn, Dan Ritter seconds. Meeting adjourned at 10:31pm EDT.

8. Appointment of At-Large Board Member

- Board unanimously appoints Justin Teng as At-Large Board Member on September 20, 2021, via email.

Board Meeting Schedule for 2021-2022

<u>Date</u>	<u>Meeting</u>	<u>Location</u>	<u>Topics</u>	<u>Written Reports</u>	<u>This Year Supplemental Issues</u>
Sept. 19, 2021	Fall Meeting	2 hours Zoom	Tournaments, Games, Rules, Ranks and Ratings	<ol style="list-style-type: none"> 1. Annual Tournament Calendar 2. Report on Games and Tournaments Played 3. Report on Pro Play 4. Minutes of Prior Meeting 	1.
Nov. 7, 2021	Strategy "Retreat"	3 hours Zoom	Long view of the organization	<ol style="list-style-type: none"> 1. Strategy Memo 2. Strategic Plan Update 3. Minutes of Prior Meeting 	
Jan. 9, 2022	<i>Special COVID Meeting</i>	<i>1 hour Zoom</i>	<i>COVID and US Go</i>	<ol style="list-style-type: none"> 1. <i>COVID guidelines</i> 2. <i>(if needed) Decision regarding 2022 USGC</i> 	
Feb. 27, 2022	Winter Meeting	2 hours Zoom	Admin, Communications, Congress, Staff, Education	<ol style="list-style-type: none"> 1. Roster of Positions and Staff 2. Reappointments List 3. Minutes of Prior Meeting 	
May 1, 2022	Spring Meeting	3 hours Zoom	Budget, Investments, International Affairs	<ol style="list-style-type: none"> 1. Preliminary financials 2. Investment report 3. Budget 4. Report of the VP of IR 5. Minutes of Prior Meeting 6. Goals and Priorities check-in 	
June 26	<i>Summer Business Meeting</i>	<i>1 hour (presumed) Zoom</i>	<i>Annual housekeeping</i>	<ol style="list-style-type: none"> 1. <i>AGA Annual Report</i> 2. <i>Election of President</i> 3. <i>Late-breaking issues</i> 	

August 5, 2022	Annual Board Meeting	3 hours Estes Park, CO (Presumed) and Zoom	Updates to the Membership	<ol style="list-style-type: none"> 1. Annual Financial Report 2. Annual Report of the organization 3. Report on Membership 4. Minutes of Prior Meeting 	
August 6, 2022	Chapter General Assembly Meeting	3 hours Estes Park, CO (Presumed) and Zoom	Updates to the Membership	<ol style="list-style-type: none"> 1. Annual Financial Report 2. Annual Report of the organization 3. Chapter Membership and Rewards 4. Prior Year's Chapter Assembly Minutes 	